

April 1, 2015

Re: Amendment to Rules and Regulations

Dear Member of PSH, LLC Medical Staff:

Pursuant to the PSH, LLC Medical Staff Bylaws, we, the Medical Executive Committee, voted last month to amend the PSH, LLC Rules and Regulations to address *issues related to the failure of some to timely complete their post-operative note(s)*. Section 11 – Medical Records – paragraph 15 was amended by adding the underlined wording:

15. All operations and invasive procedures shall be fully described in an operative or procedure report prepared by the practitioner performing the procedure. The operative/procedure report shall include the following information: name of operation/procedure, name of the primary surgeon/physician and assistants, specimens removed, pre-operative and post-operative diagnoses, anesthesia used, estimated blood loss, and a full description of the findings—including normal and abnormal findings, organs explored or removed, and procedures, ligatures, and sutures used. In cases of cardiac catheterization, the report shall describe any valve abnormalities, the status of coronary arteries, and ventricular function. ***The operative/procedure report shall be dictated or written shortly following such operation or procedure, in no event later than twenty-four (24) hours following the operation/procedure. The pre-operative and post-operative diagnoses should be stated in the operative report and authenticated by the surgeon.*** Given the importance of the timely completion of operative/procedure reports, Administration will determine compliance on at least a monthly basis. A practitioner who is, for the first time, delinquent for more than four (4) operative/procedure reports will be notified in writing of his delinquent operative/procedure reports. If the practitioner does not complete these operative/procedure reports within seven (7) days following the date shown on the written notice, he will not be allowed to post or perform operations or invasive procedures until he has completed the delinquent operative/procedure reports. A practitioner who has more than four delinquent operative/procedure reports for a second time in any 24 month period will be notified in writing of his delinquent operative/procedure reports. For a period of six months following the date shown on the written notice, the practitioner will not be allowed (except for emergent cases) to post or perform operations or invasive procedures if any of the practitioner's operative/procedure reports are delinquent. A practitioner who has more than four delinquent operative/procedure reports for a third time in any 24 month period will be notified in writing of his delinquent operative/procedure reports. Beginning on the date shown on the written notice, the practitioner will not be allowed (except for emergent cases) to post or perform operations or invasive procedures if any of the practitioner's operative/procedure reports are delinquent. This restriction will remain in place until the MEC notifies the practitioner in writing that the restriction is removed.

Respectfully,

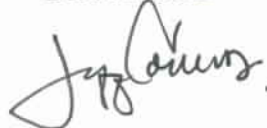
Dr. Reg Martin



Dr. Sam Cunningham



Dr. Jeff Cone



Dr. Regan Crossnoe

